



**RENTAL APPLICATION**

Date \_\_\_\_\_ Property Name & Address \_\_\_\_\_ Apartment # \_\_\_\_\_

*To expedite your application it is important to provide information in ALL the categories. Please fill out Rental History Information for the past 3 years, including landlord phone numbers, Employment Information with phone numbers*

**Applicant:** (full name) \_\_\_\_\_

Social Security # \_\_\_\_\_

Birthdate \_\_\_\_\_

Home Phone # ( ) \_\_\_\_\_ Cellular Phone # ( ) \_\_\_\_\_

Work Phone # ( ) \_\_\_\_\_ Email Address \_\_\_\_\_

**Present** address \_\_\_\_\_ Apt # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of Apartment \_\_\_\_\_ Length of Tenancy \_\_\_\_\_ to \_\_\_\_\_

Landlord Phone # ( ) \_\_\_\_\_

**Previous** address \_\_\_\_\_ Apt # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of Apartment \_\_\_\_\_ Length of Tenancy \_\_\_\_\_ to \_\_\_\_\_

Landlord Phone # ( ) \_\_\_\_\_

Have you even been convicted of a crime (except driving citation)? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been evicted or asked to vacate? Yes \_\_\_\_\_ No \_\_\_\_\_

If you answered Yes to either of these questions please explain:

**Present** employer \_\_\_\_\_

**Previous** employer \_\_\_\_\_

Complete Address \_\_\_\_\_

Complete Address \_\_\_\_\_

Phone # ( ) \_\_\_\_\_

Phone # ( ) \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact Person \_\_\_\_\_

Monthly Gross Income \_\_\_\_\_

Monthly Gross Income \_\_\_\_\_

Date of Hire \_\_\_\_\_

Date of Hire \_\_\_\_\_

Date of Termination \_\_\_\_\_

Date of Termination \_\_\_\_\_

**Other Sources of Income** (Assistance, Part-Time Job, Etc.)

Source/Contact \_\_\_\_\_ Amount/Month \_\_\_\_\_ Phone: \_\_\_\_\_

**Bank Reference** (indicate Bank Branch and services used)

Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Phone \_\_\_\_\_

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**Personal Reference:** Name: \_\_\_\_\_  
Full Address \_\_\_\_\_  
Relationship \_\_\_\_\_  
Phone # Home ( ) \_\_\_\_\_ Wk ( ) \_\_\_\_\_

**Contact in case of Emergency:** Name: \_\_\_\_\_  
Full Address \_\_\_\_\_  
Relationship \_\_\_\_\_  
Phone # Home ( ) \_\_\_\_\_ Wk ( ) \_\_\_\_\_

**List all people who will occupy the apartment**

<u>Name</u>	<u>Relationship</u>	<u>Birthdate</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

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<b>Vehicle Registration:</b>	<b>Make/Model</b>	<b>Color</b>	<b>Plate #</b>	<b>State</b>
_____	_____	_____	_____	_____

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**How did you hear about us?** \_\_\_\_\_

**Were you referred by anyone?** \_\_\_\_\_

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### **Authorization to Release Information**

Is there any information that might appear on your credit, rental or criminal history that you wish to disclose and/or address up front, knowing that failure to disclose such information may be considered grounds for denial of this application? Yes \_\_\_\_\_ No \_\_\_\_\_  
(You may use the back side of this application to provide additional information.)

Applicant understands and agrees that if he/she makes incorrect or misleading statements or omissions on this form, Applicant will forfeit his/her deposit.

Applicant understands and agrees that he/she has only applied for tenancy. This form is not a lease, but an application and offer to lease which may be accepted or rejected by Management. If Management does not accept this application, the deposit will be refunded. If Management notifies the Applicant that the application has been accepted, Applicant must enter into the tenancy applied for or the deposit will be forfeited.

Application processing is done by:

**Screening Reports, Inc. 729 N. Route 83, #321, Bensenville, IL 60106 Toll Free (866)389-4042 Fax (866)389-4043**

Applicant hereby grants to Management full authorization necessary to verify the information on this form, included but not limited to credit history, rental history, income verification, criminal record, information from public agencies and other information relevant to this application for a residential tenancy. **Management is a fair housing provider and will grant equal opportunity to all persons under the law.**

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Management/Owner Signature

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Applicant Signature